



WORCESTER POLYTECHNIC INSTITUTE REALIZES EFFICIENCIES & AUTOMATION VIDEO TRANSCRIPT

Prior to Workday, people would fill out manual pay slips. -We were very paper based. And so, it was hard. Things would take a while.

When we rolled out Workday HCM, all of our time tracking was done electronically. And we trained all of our employees to be able to do this as well as our student workers. And so now, everyone enters their own time electronically. It's already in the system and it saves hundreds of hours of data entry.

Similarly with expense reports, a lot of our expense reports were manual prior to Workday, and we've standardized on processes where most employees are required to enter their own expense report. And because it's all automated approvals, people now will see expense reports approved within a matter of days versus weeks with a prior system because there was inter-office mail and hand signatures. And now everything's all in Workday, all electronic approvals. And it makes for much faster processing of checks to people when they submit expense reports.

The core benefits that we've achieved from Workday is really automating all of our

business processes as it relates to HR and finance, as well as streamlining processes and being able to offer our services electronically.